

**Agenda**  
SST Mitigation Advisory Committee Meeting  
January 10, 2008

**1. Intro and next steps**

- a. Today's meeting
- b. Committee binders and website
- c. Committee and staff review of draft materials – *Comments by Friday, 1/25/08?*
- d. Glossary of terms
- e. Mitigation “road show”
- f. Next meeting of the Advisory Committee – *Early to mid April?*

**2. Homework from December meeting**

- a. Negatives in the data (01-02)

**3. Significant data issues -- Timing and precision on which DOR and Committee differ**

- a. Annexations (06-01a and 06-01b)
- b. Voluntary collector amounts -- data (09-01)
- c. TP errors (02-06)

**-- Break – 15 minutes**

**4. Other significant issues**

- a. Voluntary collector amounts -- growth rate (09-02)
- b. Rate changes and new local taxes -- base change adjustment (01-07)

**5. Review other issues (as many as time allows)**

**6. Progress check and wrap up**

Sample questions to ask when reviewing issue/decision documents:

- 1. Is the issue characterized correctly and completely?
- 2. Is the committee recommendation captured completely and accurately?
- 3. Are the differences between the Committee recommendation and the DOR preference clear?
- 4. Are there any assumptions or interpretations that you find yourself making? If so, please identify them so they can be included in the templates.
- 5. Will the templates be understood by others? Consistent terminology and Plain Talked? After a 3 - 6 month break, would you be able to understand these issues thoroughly just by reading these documents?

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