

Minutes: SST Mitigation Advisory Committee Meeting

Meeting Purpose The annual meeting of the SST Mitigation Advisory Committee was held to discuss adjustments to the mitigation calculation as a result of issues brought forth by jurisdictions. The Department of Revenue (Department) and the Committee have to annually decide whether any adjustments need to be included in the mitigation calculation.

Date, Time and Place Date: Tuesday, July 19, 2016
Time: 9:00 a.m.
Place: Teleconference

Participants Mary Albert, Community Transit
Blane Fritz, Woodinville
Sheila Gall, Association of Counties
Robert Goehring, City of Kent
Lyman Howard, City of Sammamish
Tom Kirn, City of Seattle
Doug Levy, Kent, Everett, Issaquah, City of Fife
Gary Prince, King County Metro
Jim Schmidt, OFM

Department Staff: Keri Boyer, Ashley Boss, Tim Danforth, Kim Davis, Don Gutmann, Valerie Torres, Andy Van Gerpen

Topics Discussed The table below identifies the topics discussed in the meeting and the person who led each discussion.

Topic	Discussion Leader
Introductions and Purpose of the Annual Meeting	Don Gutmann
Adjustments to the Mitigation Data and Completion of 2016 Annual Review Process	Valerie Torres
Quarterly Secure Messages	Valerie Torres
Discuss 2017 Annual Review	Valerie Torres
Next Annual Meeting	Valerie Torres

Adjustments to the Mitigation Data Valerie reported that the Department received one adjustment from Kent. A business reported to their storefronts during the origin period and not to where they shipped products from. We contacted the business and they could not

provide us a breakdown of their sales from the warehouse versus those done at the storefronts. This creates false gains/losses in the calculation. The Committee agreed with the Department's recommendation to remove the gain for Kent and hold all other jurisdictions harmless. A Committee member raised the question of at what point is the past the past and do we stop making adjustments. We discussed that we've had no adjustments for the last two years and that even now many businesses don't retain data on sales made between July 1, 2007, and June 30, 2009, (Fiscal Year 2008 and Fiscal Year 2009).

As for the 2016 Adjustment process, we will send Kent information on the adjustment, but we will not send updated files to all the other jurisdictions – as their underlying data will not change with this adjustment.

**Quarterly
Secure
Messages**

In August, the Department will send out a message letting all local jurisdictions know about the change to complete the 2016 annual review process. By the end of August, we will also send out the annual secure message regarding who to contact if they need the data.

Valerie stated that any jurisdiction that cannot handle Excel files with an XLSX extension should contact her, Beth Leech or Ashley Boss. If you know of any jurisdiction that cannot handle this type of file, please let them know to contact us.

**Discuss 2017
Annual Review**

The 2017 Annual Review Process document was reviewed.

**Next Annual
Meeting**

Don Gutmann stated the next annual meeting will be held by conference call in July of 2017.

Questions

Valerie Torres

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Don Gutmann

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**Meeting
Minutes**

The meeting minutes submitted by Keri Boyer.
