



Special Notice

WASHINGTON STATE DEPARTMENT OF REVENUE

August 30, 2016

Changes to Annual Tax Incentive Reports and Surveys

Starting July 1, 2016, the following changes apply to your business if you file Annual Tax Incentive Surveys or Reports.

What is changing?

Your annual survey and annual report due date is changing from April 30 to May 31, starting with the annual survey and annual report due May 31, 2017.

Other changes

Starting with the annual report and annual survey due after July 1, 2017, if your business doesn't file by the due date, 35 percent (instead of 100 percent) of your claimed tax incentive amount will be assessed. If your business filed an annual survey or annual report late more than once for the same tax incentive, the department will charge your business an additional 15 percent of the tax incentive claimed. Interest and additional penalties may not be assessed on these amounts.

How do I request a waiver or extension?

Call our Taxpayer Account Administration division at (360) 902-7167 before the due date.

How do I find information about my tax incentive?

The state requires your business to file an Annual Report or Survey if your business takes advantage of certain tax incentives ([RCW 82.32.534](#) and [82.32.585](#)).

For information about survey or report requirements:

1. Visit dor.wa.gov.
2. Click on "Find Taxes and Rates" on the left-hand side.
3. Click on "Tax incentives" on the left-hand side.
4. Click "Tax Incentive Programs."

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For tax assistance or to request this document in an alternate format, visit <http://dor.wa.gov> or call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711.

5. You can click on “Annual Survey” or Annual Report” in the yellow highlighted box to find information about your claimed tax incentive.

Businesses can file surveys or reports online through the department’s e-file system.

Questions?

- Call 1-800-647-7706 for general tax questions.
- See Engrossed Substitute House Bill ([ESHB 2540](#)), Chapter 175, Laws of 2016 for more information.

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