
Confidentiality POLICY

Some of the information contained on the Master Business Application and the Department of Revenue/Unified Business Identifier database is confidential. *This confidential information must not be released to the general public.*

- **Information from the UBI database that may be released to the general public:**

Information may be released if it is a matter of public record. The following items are public record:

Business (DBA or trade) name
 Owner Name(s)
 Business mailing address
 Business location address
 Registration (UBI) number
 Information filed with Corporations Division, Office of the Secretary of State.

Other information is confidential and may not be released.

- **Additional information from their own databases that the UBI agencies release to the public:**

Employment Security Department: No information

Labor and Industries: account number, owner name, phone, address, business phone number, related business(es), percent of ownership, rates, risk classifications, experience factor and status of account.

Search Link: <https://fortress.wa.gov/lni/crpsi/>

Department of Revenue: SIC/NAICS codes, and opening and closing dates. (Note: DOR staff see BRMS screen 105: DOR Public Info Acct Inquiry.)

Search Link:

<http://www.dor.wa.gov/content/doingbusiness/registermybusiness/brd/>

Master License Service: business phone number, list of endorsements (licenses), endorsement expiration date, endorsement status code, and information filed with Corporations Division, Office of the Secretary of State.

Search Link: <https://fortress.wa.gov/dol/dolprod/bpdLicenseQuery/>

Corporations Division, Office of the Secretary of State: All information filed in that office.

Search Link: *<http://www.secstate.wa.gov/corps/>*

- **Information released to agencies involved in the UBI program:**

Other information may be exchanged between agencies based upon the interagency agreements.

- **Information released to other government agencies (local, state, or federal):**

Information may be released according to your agency's guidelines.

Reference:

ESD – RCW 50.13.020

LNI – RCW 51.16.070

DOR – RCW 82.32.330

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