

► **Use Black Ink & Return Original Form.**

Tax Registration Number

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**No Business Activity?**

**File by telephone:** Call 1-800-647-7706.

At the greeting, enter code 111 to start the process. Enter your 9-digit tax registration number and follow the instructions given. **If you file by telephone, do not mail us your return.**

If you have no business activity and did not file by telephone, check this box, sign and mail us your return.

**Has Your Address Changed?**

If so, check appropriate box(es) below and note changes on address above.

- Business Location Change  
 Mailing Address Change

**Business Closed?**

Check this box and enter date closed \_\_\_/\_\_\_/\_\_\_.

For additional information, call 1-800-334-8969, and enter code 430.

**Filing an Amended Return?**

Check this box and attach amended return information and a letter of explanation.

**Other Correspondence?**

**Note:** To change your address or close your business on our web site, go to <http://dor.wa.gov>.

**I. State Business and Occupation (B&O) Tax**

Travel Agent Comm/Tour Operator; Intl Charter Freight Brokers; Stevedoring; Licensed Boarding Homes [28]					
1.	Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
	<input type="text"/>	<input type="text"/>	<input type="text"/>	X .00275	<input type="text"/>
Insurance Agents; Insurance Brokers Commission [14]					
2.	Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
	<input type="text"/>	<input type="text"/>	<input type="text"/>	X .00484	<input type="text"/>
Royalties; Child Care [80]					
3.	Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
	<input type="text"/>	<input type="text"/>	<input type="text"/>	X .00484	<input type="text"/>
Wholesaling [03]					
4.	Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
	<input type="text"/>	<input type="text"/>	<input type="text"/>	X .00484	<input type="text"/>
Service & Other Activities [04]					
5.	Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
	<input type="text"/>	<input type="text"/>	<input type="text"/>	X .015	<input type="text"/>

\* Deductions taken but not itemized on pages 3 will be disallowed.

State and Local Use Tax/Deferred Sales Tax (See page 2.) ►

**DUE DATE: July 31, 2008**

- \* 5% Penalty Assessed After July 31, 2008
  - 15% Penalty Assessed After September 2, 2008
  - 25% Penalty Assessed After September 30, 2008
- If the due date falls on a weekend or legal holiday, the due date is extended to the next business day.

**Mail Your Completed Return in the Envelope Provided to:**

 State of Washington  
Department of Revenue  
PO Box 34054  
Seattle, WA 98124-1054

- Make check or money order payable to the Washington State Department of Revenue.
- **Please write your tax registration number on your check.**
- Signature \_\_\_\_\_
- Print Name \_\_\_\_\_
- Phone Number ( ) \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**IV. Totals**

20. Total Tax Due from Section I (Tax due from lines 1-5)	<input type="text"/>
21. Total Tax Due from Section II (Tax due from line 12)	<input type="text"/>
22. Total All Addendums (Example: Local Sales/Use Tax)	<input type="text"/>
23. Subtotal (add lines 20-22)	<input type="text"/>
24. Total Credit from Section III (from page 2, line 19)	<input type="text"/>
25. Subtotal (subtract line 24 from line 23)	<input type="text"/>
26. * Add Penalty, if Applicable (Minimum \$5.00) _____ %	<input type="text"/>
<b>27. Total Amount Due</b>	<input type="text"/>

## II. State and Local Use Tax

State Use Tax/Deferred Sales Tax [05] (Also complete Local Use Tax/Deferred Sales Tax below.)

6.	<b>Gross Amount **</b>	** Value of articles used or consumed on which no Washington sales tax has been paid.	Rate X .065 =	<b>Tax Due</b>
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Local Use Tax/Deferred Sales Tax [46] (Note: If more than two locations, please report all information on the Local Sales and Use Tax Addendum. If you need an addendum, go to our web site at <http://dor.wa.gov>.)

7.	<b>Location Code</b>	<b>Value of Articles</b>	X	<b>Local Rate</b>	=	<b>Tax Due City or County</b>
				Enter applicable tax rate		

8.	<b>Location Code</b>	<b>Value of Articles</b>	X	<b>Local Rate</b>	=	<b>Tax Due City or County</b>
				Enter applicable tax rate		

9.	<b>Total Value of Articles</b>	<b>Value of Articles ***</b>
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\*\*\* This amount must be the same as State Use Tax/Deferred Sales Tax Gross Amount, line 6.

10.	<b>Regional Transit Authority (RTA) Tax</b> [89]	<b>Taxable Amount</b> <b>Rate</b> <b>Tax Due</b> <b>RTA reported with Local Rate. See Additional Information below.</b>
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11.	<b>Litter Tax</b> [36]	<b>Taxable Amount</b>	X	<b>Rate</b> .00015 =	<b>Tax Due</b>
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### Additional Information

#### Regional Transit Authority (RTA) Tax

The RTA tax will no longer be reported separately. The local sales and use tax rates have changed to include the RTA rate. For those locations that are not in the RTA, new location codes have been established. For more information, see the Regional Transit Authority (RTA) Tax Reporting Changes Special Notice or the Local Sales & Use Tax Rates & Changes Flyer at <http://dor.wa.gov>.

#### Want an easier way to file?

Go to <http://dor.wa.gov>. Register for E-file and you can file your return quickly and easily. For assistance, call 1-877-345-3353.

#### Need help? Unsure how to file?

**For Internet Assistance** - Go to the Department of Revenue's web site at <http://dor.wa.gov>.

Get instructions for completing the Business & Occupation Activities Return, Local Sales and Use Tax Addendum, and other tax related forms.

**For Telephone Assistance**, or if this return does not include your reporting classifications, please call the Telephone Information Center at 1-800-647-7706.

#### Applying for a Penalty Waiver?

Check this box and attach a waiver request.

For penalty waiver criteria information, go to <http://dor.wa.gov>, or you may call 1-800-334-8969 and enter code 429.

12. Total Tax Due from Section II (Transfer total to page 1 line 21.)

<b>Tax Due</b>	
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## III. Credits

13.	<b>Small Business B&amp;O Tax Credit</b> (See enclosed.) [815]	<b>Amount of Credit</b>
14.	<b>Manufacturing Software; Programming Rural Employment B&amp;O Credit</b> [860]	<b>Amount of Credit</b>
15.	<b>Help Desk Services B&amp;O Credit</b> [865]	<b>Amount of Credit</b>
16.	<b>International Services Credit</b> [855]	<b>Amount of Credit</b>
17.	<b>B&amp;O Credit for Syrup Tax Paid</b> [945]	<b>Amount of Credit</b>
18.	<b>Other Credits</b> (Attach appropriate documents.) [810]	<b>Amount of Credit</b>
19.	<b>Total Credit</b> (Transfer total to page 1, line 24.)	<b>Amount of Credit</b>

To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

