

► **Use Black Ink & Return Original Form.**

Tax Registration Number

Name _____

Business Name _____

Street Address _____

City, State, Zip _____

No Business Activity?

File by telephone: Call 1-800-647-7706.
At the greeting, enter code 111 to start the process.
Enter your 9-digit tax registration number and follow the instructions given. **If you file by telephone, do not mail us your return.**

If you have no business activity and did not file by telephone, check this box, sign and mail us your return.

Has Your Address Changed?

If so, check appropriate box(es) below and note changes on address above.

- Business Location Change
 Mailing Address Change

Business Closed?

Check this box and enter date closed ___/___/___.

For additional information, call 1-800-334-8969, and enter code 430.

Filing an Amended Return?

Check this box and attach amended return information and a letter of explanation.

Other Correspondence?

Note: To change your address or close your business on our web site, go to dor.wa.gov.

I. State Business and Occupation (B&O) Tax

Insurance Agents; Insurance Brokers Commission [14]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
1. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .00484	<input type="text"/>
Manufacturing [07]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
2. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .00484	<input type="text"/>
Wholesaling [03]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
3. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .00484	<input type="text"/>
Service & Other Activities and/or Gambling Contests of Chance (less than \$50,000 a year) [04]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
4. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .015	<input type="text"/>
Gambling Contests of Chance (\$50,000 a year or greater) [192]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
5. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .0163	<input type="text"/>
Retailing [02]					
Gross Amount	Deductions*	=	Taxable Amount	Rate	Tax Due
6. <input type="text"/>	<input type="text"/>	=	<input type="text"/>	X .00471	<input type="text"/>

* Deductions taken but not itemized on pages 3 and 4 will be disallowed.

(Note: Also complete State and Local Retail Sales Tax on page 2. Gross amount for Retailing and Retail Sales Tax must be the same.)

Sales and Use Tax (See page 2.) ►

DUE DATE: January 31, 2009

- * 5% Penalty Assessed After February 2, 2009
- 15% Penalty Assessed After March 2, 2009
- 25% Penalty Assessed After March 31, 2009
- If the due date falls on a weekend or legal holiday, the due date is extended to the next business day.

Mail Your Completed Return in the Envelope Provided to:

 State of Washington
Department of Revenue
PO Box 34054
Seattle, WA 98124-1054

- Make check or money order payable to the Washington State Department of Revenue.
- **Please write your tax registration number on your check.**
- Signature _____
- Print Name _____
- Phone Number () _____ Date ___ / ___ / ___

VI. Totals

28. Total Tax Due from Section I (Tax due from lines 1-6)	<input type="text"/>
29. Total Tax Due from Section II, III, & IV (Tax due from line 19)	<input type="text"/>
30. Total All Addendums (Examples: Lodging, Local Retail Sales/Use Tax, etc.)	<input type="text"/>
31. Subtotal (add lines 28-30)	<input type="text"/>
32. Total Credit from Section V (from page 2, line 27)	<input type="text"/>
33. Subtotal (subtract line 32 from line 31)	<input type="text"/>
34. * Add Penalty, if Applicable (Minimum \$5.00) _____ %	<input type="text"/>
35. Total Amount Due	<input type="text"/>

II. State and Local Retail Sales Tax

State Retail Sales Tax [01] (Also complete Local Retail Sales Tax section below.)

Gross Amount	Deductions*	Taxable Amount	Rate	Tax Due
7. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X .065	<input style="width: 100%;" type="text"/>

Local Retail Sales Tax [45] (Enter applicable tax rate.)

Location Code	Taxable Amount	Local Rate	Tax Due City or County
8. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Location Code	Taxable Amount	Local Rate	Tax Due City or County
9. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total Taxable Amount			
10. Total Taxable Amount	<input style="width: 100%;" type="text"/>	** This amount must be the same as State Retail Sales Taxable Amount, line 7.	

III. State and Local Use Tax

State Use Tax/Deferred Sales Tax [05] (Also complete Local Use Tax/Deferred Sales Tax section below.)

Gross Amount ***	Value of Articles	Rate	Tax Due
11. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X .065	<input style="width: 100%;" type="text"/>

Local Use Tax/Deferred Sales Tax [46] (Enter applicable tax rate.)

Location Code	Value of Articles	Local Rate	Tax Due City or County
12. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Location Code	Value of Articles	Local Rate	Tax Due City or County
13. <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	X <input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Total Value of Articles ****			
14. Total Value of Articles	<input style="width: 100%;" type="text"/>	**** This amount must be the same as State Use Tax/Deferred Sales Tax Gross Amount, line 11.	

IV. Other Local Sales and Use Tax/Litter Tax

Taxable Amount	Rate	Tax Due
15. Motor Vehicle Sales/Leases Tax [120] <input style="width: 100%;" type="text"/>	X .003	<input style="width: 100%;" type="text"/>
RTA reported with Local Rate. See Additional Information below.		
Taxable Amount	Rate	Tax Due
17. King County Food & Beverage Tax [90] <input style="width: 100%;" type="text"/>	X .005	<input style="width: 100%;" type="text"/>
Taxable Amount	Rate	Tax Due
18. Litter Tax [36] <input style="width: 100%;" type="text"/>	X .00015	<input style="width: 100%;" type="text"/>

Additional Information

Regional Transit Authority (RTA) Tax

The RTA tax will no longer be reported separately. The local sales and use tax rates have changed to include the RTA rate. For those locations that are not in the RTA, new location codes have been established. For more information, see the Regional Transit Authority (RTA) Tax Reporting Changes Special Notice or the Local Sales & Use Tax Rates & Changes Flyer at dor.wa.gov.

Want an easier way to file?

Go to dor.wa.gov. Register for E-file and you can file your return quickly and easily. For assistance, call 1-877-345-3353.

Need help? Unsure how to file?

For Internet Assistance - Go to the Department of Revenue's web site at dor.wa.gov.

Get instructions for completing the Retailing & Other Activities Return, Local Sales and Use Tax Addendum, and other tax related forms.

For Telephone Assistance, or if this return does not include your reporting classifications, please call the Telephone Information Center at 1-800-647-7706.

Applying for a Penalty Waiver?

Check this box and attach a waiver request.

For penalty waiver criteria information, go to dor.wa.gov.

To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

19. Total Tax Due from Sections II, III, & IV (Transfer total to page 1 line 29.)

V. Credits

Amount of Credit		Amount of Credit
20. Small Business B&O Tax Credit (Go to http://dor.wa.gov .) [815]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
21. Manufacturing Software; Programming Rural Employment B&O Credit [860]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
22. Help Desk Services B&O Credit [865]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
23. International Services Credit [855]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
24. B&O Credit for Syrup Tax Paid [945]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
25. Destination Sourcing Tax Credit (eff. 7/1/08) [602]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
26. Other Credits (Examples: Multiple Activities, Bad Debt) Attach appropriate documents. [810]	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
Amount of Credit		Amount of Credit
27. Total Credit (Transfer total to page 1, line 32.)	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

6. Retailing (B&O)

	I.D.	Amount
Bad Debts	[0201]	<input type="text"/>
Cash & Trade Discounts	[0202]	<input type="text"/>
Interstate & Foreign Sales	[0204]	<input type="text"/>
Motor Vehicle Fuel Tax	[0205]	<input type="text"/>
Advances Reimburse- ments; Rtns & Allowances	[0207]	<input type="text"/>
No Local Activity	[0208]	<input type="text"/>
Casual Sales; Accommodation Sales	[0213]	<input type="text"/>
Tax in Gross	[0214]	<input type="text"/>
Consignment Sales	[0215]	<input type="text"/>
Artistic/Cultural Activities	[0216]	<input type="text"/>
Presc. Drugs Sold by Pub. Oper/Nonprofit Hospitals	[0217]	<input type="text"/>
Other (Explain below):	[0299]	<input type="text"/>
		<input type="text"/>
Total		<input type="text"/>

▶ **Note:** Not all deductions are allowable from both Retailing and Retail Sales Tax.

▶ If you have deductions, please include this Deduction Detail page with your return.

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7. State Retail Sales Tax

	I.D.	Amount
Bad Debts	[0101]	<input type="text"/>
Cash & Trade Discounts	[0102]	<input type="text"/>
Interstate & Foreign Sales	[0104]	<input type="text"/>
Tax in Gross	[0114]	<input type="text"/>
Sales to U.S. Government	[0118]	<input type="text"/>
Motor Vehicle Fuel Sales	[0119]	<input type="text"/>
Prescription Drugs/ Hearing Aids/Lenses/etc.	[0121]	<input type="text"/>
Exempt Food Sales	[0122]	<input type="text"/>
Qualified Nonresident Sales	[0123]	<input type="text"/>
Trade-in Allowance	[0124]	<input type="text"/>
Newspapers	[0125]	<input type="text"/>
Certain Network Telephone Service	[0126]	<input type="text"/>
Sales to Indians with Delivery on the Reservation	[0128]	<input type="text"/>
Sales of Feed to Fish Farmers	[0129]	<input type="text"/>
Taxable Amount for Tax Paid at Source	[0130]	<input type="text"/>
Returns & Allowances	[0131]	<input type="text"/>
Sales to Nonprofit Org of Artistic/Cultural Art Objects for Displays	[0132]	<input type="text"/>
Ride-Sharing Vans	[0134]	<input type="text"/>
Purebred Livestock for Breeding	[0135]	<input type="text"/>
Tax Deferral/Investment Certificate No. _____	[0136]	<input type="text"/>
Sale of Manufacturing Machinery/Equipment; Install Labor	[0156]	<input type="text"/>
Retail Sales Tax Exempt Purchases by Farmers	[0159]	<input type="text"/>
Direct Pay Permits	[0170]	<input type="text"/>
Retail Sales Tax Reported on SER (eff. 6/1/08)	[0179]	<input type="text"/>
Other (Explain below):	[0199]	<input type="text"/>
		<input type="text"/>
Total		<input type="text"/>