



**Washington State  
Department of Revenue**  
Unclaimed Property Section  
PO Box 34053  
Seattle, WA 98124-1053  
(360) 534-1502 (option 4)

# Summary Report for Unclaimed Property

▶ Please print clearly and use black ink only

## Report and Payment Due by November 1

Washington Holder Number		
Federal ID Number	Report Year	Sequence Number
Date & State of Incorporation		UBI Number
Primary Business Activity		
Date Received (office use only)		

Address change

Business Name: \_\_\_\_\_

Attn or in care of: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

### Contact Person:

\_\_\_\_\_  
Name (      )  
Telephone Number

\_\_\_\_\_  
E-mail

**Inactive Account:**  Check here if you do not anticipate having property to report.  
**NOTE:** You will need to request report forms or other communications if you need to report in the future.

**Close Account:**  Check here if your business is closing or is closed. Date closed: \_\_\_\_\_

### Method of Reporting

- Internet
- Diskette/CD (enclosed)
- Paper
- No Property to Report (negative report)

### Summary of Property Reported

Category Code	Amount
	\$
	\$
	\$
	\$

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Total Names

Total Safe Deposit Boxes

Total Shares

Total Cash
\$

**MAILING ADDRESS:** Department of Revenue  
Unclaimed Property Section  
PO Box 34053  
Seattle, WA 98124-1053

For assistance visit [ucp.dor.wa.gov](http://ucp.dor.wa.gov) or call 1-800-435-2429. To request this document in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711.

## PROPERTY CATEGORY CODE TABLE

### Account Balances Due (AC)

AC01 Checking accounts  
 AC02 Savings accounts  
 AC03 Matured certificates of deposit or savings certificates  
 AC04 Christmas Club accounts  
 AC05 Money on deposit to secure funds  
 AC06 Security deposits  
 AC07 Unidentified deposits  
 AC08 Suspense accounts  
 AC09 Interest

### Court Deposits (CT)

CT01 Escrow funds  
 CT02 Condemnation awards  
 CT03 Missing heir's funds  
 CT04 Suspense accounts  
 CT05 Any other types of deposits made with a court or public authority  
 CT06 Unrefunded bonds  
 CT07 Judgment  
 CT08 Garnishment  
 CT09 Support  
 CT10 Restitution  
 CT11 Bail Refund  
 CT12 Overpayment  
 CT13 Unestablished Trust

### Insurance (IN)

IN01 Individual policy benefits or claim payments  
 IN02 Group policy benefits or claim payments  
 IN03 Death benefits due beneficiaries  
 IN04 Proceeds from matured policies, endowments, or annuities  
 IN05 Premium refunds on individual policies  
 IN06 Unidentified remittances  
 IN07 Other amounts due under policy terms  
 IN08 Agent credit balances  
 IN09 Unrefunded Bond

### Miscellaneous Checks and Intangible

#### Personal Property Held in the Ordinary Course of Business (MS)

MS01 Wages, payroll, or salary  
 MS02 Commissions  
 MS03 Worker's compensation benefits  
 MS04 Payment for goods and services  
 MS05 Customer overpayments  
 MS06 Unidentified remittances  
 MS07 Unrefunded overcharges  
 MS08 Accounts payable

### Miscellaneous Checks and Intangible

#### Personal Property Held in the Ordinary Course of Business (MS)

MS09 Credit balances/accounts receivable  
 MS10 Discounts due  
 MS11 Refunds/rebates due  
 MS12 Unredeemed gift certificates  
 MS13 Unclaimed loan collateral  
 MS14 Sums payable under pension and profit sharing plans (IRA, KEOGH, e.g.)  
 MS15 Property distributable in the course of involuntary dissolution or liquidation  
 MS16 Any other miscellaneous outstanding checks  
 MS17 Any other miscellaneous intangible personal property  
 MS18 Suspense liabilities  
 MS19 Payroll Agent ADP

#### Utilities (UT)

UT01 Utility deposits  
 UT02 Membership fees  
 UT03 Refunds or rebates  
 UT04 Capital credit distributions

#### Uncashed Checks (CK)

CK01 Cashier's checks  
 CK02 Certified checks  
 CK03 Registered checks  
 CK04 Treasurer's checks  
 CK05 Drafts  
 CK06 Warrants  
 CK07 Money orders  
 CK08 Traveler's checks  
 CK09 Foreign exchange checks  
 CK10 Expense checks  
 CK11 Pension checks  
 CK12 Credit checks or memos  
 CK13 Vendor checks  
 CK14 Any checks that have been written off to income or surplus  
 CK15 Any other outstanding official checks or exchange items  
 CK16 CD interest checks

#### Trust, Investments and Escrow

##### Accounts (TR)

TR01 Paying agent accounts  
 TR02 Undelivered dividends or uncashed dividends  
 TR03 Funds held in a fiduciary capacity  
 TR04 Escrow accounts  
 TR05 Trust vouchers  
 TR06 Pre-need funeral plans

#### Safe Deposit Boxes & Safekeeping

##### (SD)

SD01 Contents of safe deposit boxes  
 SD02 Contents of any other safekeeping repository

SD03 Other tangible property  
 SD04 Unclaimed loan collateral

#### Proceeds From Mineral Interests (MI)

MI01 Net revenue interests  
 MI02 Royalties  
 MI03 Overriding royalties  
 MI04 Production payments  
 MI05 Working interests  
 MI06 Bonuses  
 MI07 Delay rentals  
 MI08 Shut-in royalties  
 MI09 Minimum royalties

#### Securities (SC)

SC01 Dividends  
 SC02 Interest payable on registered bonds  
 SC03 Shares of preferred stock  
 SC04 Equity payments  
 SC05 Profits  
 SC06 Funds paid toward the purchase of shares, or interest in a financial or business organization  
 SC07 Bearer bond interest/principal  
 SC08 Shares of stock (returned by post office)  
 SC09 Cash for fractional shares  
 SC10 Unexchanged stock of successor corporation  
 SC11 Any other certificates of ownership  
 SC12 Underlying shares of stock  
 SC13 Funds for liquidation/redemption of unsurrendered stocks or bonds  
 SC14 Debentures  
 SC15 U.S. Government Securities  
 SC16 Mutual funds  
 SC17 Warrants or rights  
 SC18 Matured principal on registered bonds  
 SC19 Dividend reinvestment plans  
 SC20 Credit balances  
 SC21 Bearer Bond Interest  
 SC22 Bearer Bond Principal  
 SC23 Cash in Lieu

#### Misc Codes (New)

CS01 Educational Savings ACCT - Cash  
 CS02 Educational Savings ACCT - Mutual Fund  
 SC03 Educational Savings ACCT - Securities  
 HS01 Health Savings ACCT  
 HS02 Health Savings ACCT Investment  
 IR01 Traditional IRA - Cash  
 IR02 Traditional IRA - Securities  
 IR03 Traditional IRA Securities  
 IR05 Roth IRA - Cash  
 IR06 Roth IRA Mutual Funds  
 IR07 Roth IRA - Securites