

## Renewable Energy System Cost Recovery Certification 82.16 RCW

UBI/Tax Registration Number: \_\_\_\_\_ ☐ I do not have a UBI/Tax Registration Number

☐ New renewable energy system

☐ Modification to existing renewable energy system ☐ New owner of existing renewable energy system

### Applicant Information:

Legal Name: _____		Phone: _____	
Mailing Address: _____			
City: _____	County: _____	State: _____	Zip: _____ - _____
Email Address: _____			
Location of Renewable Energy System (if different from above):			
Street: _____			
City: _____	County: _____	State: _____	Zip: _____ - _____

### Technical Information: Attach a one-line diagram for the system (required)

Electrical Permit No. _____	Final Inspection Date: _____
System components (check all that apply):	
<input type="checkbox"/> Solar modules manufactured in Washington	Module Manufacturer: _____ Model: _____
<input type="checkbox"/> Solar inverter manufactured in Washington	Inverter Manufacturer: _____ Model: _____
<input type="checkbox"/> Solar equipment manufactured outside of Washington	
<input type="checkbox"/> Wind generation equipment with inverter manufactured in WA	Manufacturer: _____ Model: _____
<input type="checkbox"/> Wind generation equipment manufactured outside of Washington	
<input type="checkbox"/> Anaerobic digester	

### System Qualifications:

Are the real property and the renewable energy system both owned by the applicant?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Property parcel number: _____	
Does the energy produced meet the definition of "customer generated electricity?"	Yes <input type="checkbox"/> No <input type="checkbox"/>
Can the electricity be transformed or transmitted for entry into or operation in parallel with electricity transmission and distribution systems?	Yes <input type="checkbox"/> No <input type="checkbox"/>

*I certify the information provided is true, complete, and correct to the best of my knowledge and belief under penalty of perjury.*

☐ *I authorize the Department of Revenue to email my utility once my certification has received final approval.*

Name of Utility: \_\_\_\_\_

☐ *I authorize the Department of Revenue to discuss this application with the system installer.*

Installer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Applicant Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Official Use Only- Approval Signatures

Climate and Rural Energy Development Center - WSU	Date: _____
Department of Revenue	Date: _____

Mail/fax/email to:  
Department of Revenue  
Attn: Taxpayer Account Administration SPECS Team  
PO Box 47476 ♦ Olympia WA 98504-7476 ♦ (360) 902-7003 ♦ Fax: (360) 586-0527  
DORTEATEAM2@dor.wa.gov

## Definitions and Instructions

This program is discussed in Washington Administrative Code (WAC) 458-20-273. Additional definitions and information about the program are available on our website at [dor.wa.gov](http://dor.wa.gov).

### Instructions

Before completing this form, first contact the utility serving your property to confirm it is participating in this program and to receive its application procedures for this incentive payment.

1. Complete page one of the certification form and attach a copy of the one line diagram for the system. Incomplete applications will be returned to the system owner.
  - a. Applicant Information: The renewable energy system and the property on which the system is located must be owned by the same individual, business, or local government entity. Leasing the property or the renewable energy system does not constitute ownership.
  - b. Technical Information: A list of equipment approved as "made in Washington" can be found on our website at [dor.wa.gov](http://dor.wa.gov). Attach a one-line diagram that shows the make and model of the equipment and the production meter.
  - c. System Qualifications: If any of the check boxes are marked "No", then you do not qualify to participate in the cost recovery incentive payment program. Your property's parcel number can be found on your property tax statement or on your county assessor's website online. Please attach additional documentation if county assessor records do not show you as the legal owner of the property.
  - d. Signature: Print your name, sign and date the form. Provide the name of your utility and signature if you would like the Department to contact your utility after the certification has been approved.
2. Contact the Department at (360) 902-7003 if you have any questions or need assistance completing this form.
3. Mail or fax the certification and one line diagram to the Department.
4. The Department, in partnership with the Climate and Rural Energy Development Center at Washington State University, will verify the information provided and contact you if there are any questions.
5. The Department will notify you within 30 days of receipt of this form whether the renewable energy system qualifies for an incentive payment.
6. After you have received approval from the Department, make sure to enclose a copy of your approved certification and approval letter when you apply to your utility for an incentive payment.

### Definitions

Except for community solar projects, the term "**applicant**" means an individual, business, or local government that owns the renewable energy system that qualifies under the definition of "customer-generated electricity".

"**Customer-generated electricity**" means a community solar project or the alternating current electricity that is generated from a renewable energy system located in Washington state, that is installed on an individual's, business', or local government's property and the property involved is served by a light and power business. Except for utility-owned community solar systems, a system located on a leasehold interest does not qualify under this definition. Except for a utility-owned solar energy system that is voluntarily funded by the utility's ratepayers, "customer-generated electricity" does not include electricity generated by a light and power business with greater than one thousand megawatt hours of annual sales or a gas distribution business.