



Revenue Careers



Tired of Diminishing Returns? Invest in a Great Career at Revenue!

Great Careers!

Explore opportunities with Department of Revenue! Revenue's dynamic team is comprised of dedicated professionals who fairly and efficiently collect revenues and administer programs to fund public services, and advocate sound tax policy. We provide great solutions and service by attracting and retaining the best talent and building a diverse workforce. Our employees are our greatest asset. As a member of Revenue's team, you have an important role in our agency mission.

Great Talent!

The Department of Revenue employs approximately 1,000 people, including revenue auditors and agents, tax examiners, administrative law judges, property appraisers, foresters, and computer analysts.

Great Location!

Revenue headquarters is located in Olympia, home to the state capitol. The city, located on Puget Sound's southernmost tip, is rich in history, culture, and natural

Position: Revenue Agent 1
Division: Compliance

Location: Statewide
Notice: 1-3-164-OC

Opens: July 15, 2005
Closes: Open Continuous

Primary Duties:

In a training capacity, you will gain practical experience and a detailed understanding of professional compliance activities while working toward the resolution of assigned delinquent cases or assigned tax discovery investigations. This includes training in interpreting and applying the Excise Tax Laws for the purpose of providing taxpayer services and education.

The Revenue Agent 1 is an entry-level position. Employees advance to the Revenue Agent 2 level following one year of satisfactory work performance.

Compensation:

\$2321-\$2932 per month (Range 37), depending on qualifications. Outstanding benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; Commute Trip Reduction Incentives; flexible work hours; training; and state retirement plans.

Desired Qualifications:

Bachelor's degree in business or public administration, criminal justice, police science, law or closely allied field.

OR

Two years as a Tax Service Representative or Excise Tax Assistant. Professional experience in collection of civil debts, law enforcement, personal or corporate finance, or investigations involving personal background, business practices or fraud may substitute, year for year, for education.

Examination:

The examination is an evaluation of your experience and training. Employees in these positions perform tasks requiring the use of effective technology. Completing and submitting your application and exam response electronically is part of the exam. Those

beauty. Olympia's location provides easy access to the Cascade Mountains, Olympic Peninsula, and the Pacific Ocean.

Great Benefits!

- Competitive salaries
- Excellent health and retirement benefits
- Generous paid vacation and holidays
- Promotion opportunities
- Cross-training opportunities
- Continuous learning opportunities
- Talented co-workers
- Meaningful and ethical work
- Serving citizens and making a difference

Visit us at www.dor.wa.gov

How to Apply

E-mail: jobs@dor.wa.gov

FAX: (360) 664-0658

Mail: Department of Revenue
Office of Human Resources
Attention: Recruitment
P.O. Box 47463
Olympia, WA 98504-7463

needing technical assistance or accommodation with this process should call 360-664-1960 or 360-664-1962, Monday through Friday, 8 a.m. to 5 p.m.

Some locations where you may access computer terminals are:

- Department of Personnel, 600 S. Franklin, Olympia, Washington
- Work Source Centers (see locations at: <http://www.wa.gov/esd/work/localconnections.htm>)
- Public libraries

You will receive your score notice via the internet after you complete all required forms and submit your application.

How to Apply:

Applications are accepted electronically through the Internet Application System (INET) only. Applicants develop an employment profile (application) in the system and take the exams for these job classes online. Once you have submitted the forms via our secure site, you will receive notification of your score and placement on the register. Those needing technical assistance or accommodation with this process should call 360-664-1960.

Go to the following web address to begin the application process:

<https://fortress.wa.gov/dop/inetapp/DOP/default.asp>

You must type this web address, in your address bar to go to it. This page is not interactive. The exam is located under the Taxation category on the Department of Personnel site.

Special Note:

This position is covered by a collective bargaining agreement between the Department of Revenue and the Washington Public Employees Association (WPEA), which contains a "union security" provision. This means that, as a condition of employment you must either join the union and pay union dues, or pay the union a representational or other fee within 30 days of the date you are put into pay status. The application form must be filled out completely. Resumes or attachments will not be accepted in lieu of employment history. Prior to any new appointment, a background check will be conducted. All positions in the Compliance Division's Tax Discovery Program will require being fingerprinted as a requirement of the job.

The Washington State Department of Revenue is an equal opportunity employer. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, and disabled and Vietnam era veterans are encouraged to apply. Persons of disability, who need assistance in the application/testing process,

or those needing this job announcement in an alternative format, may call the Office of Human Resources at (360) 725-7501, TDD/TTY (360) 664-0580.