

# Property Category Code Table

| CODE                             | YEARS   | CODE  | YEARS  |
|----------------------------------|---|---|--|
| <b>Account Balances Due (AC)</b> |   | <b>Miscellaneous Checks and Intangible Personal Property Held in the Ordinary Course of Business (MS)</b> |  |
| AC01                             | Checking accounts.....(3)   | MS01  | Wages, payroll, or salary .....(1)   |
| AC02                             | Savings accounts.....(3)  | MS02  | Commissions .....(1)   |
| AC03                             | Matured certificates of deposit<br>or savings certificates .....(3)           | MS03  | Worker's compensation benefits.....(1)   |
| AC04                             | Christmas Club accounts .....(3)  | MS04  | Payment for goods and services.....(3)   |
| AC05                             | Money on deposit to secure funds .....(3)                                     | MS05  | Customer overpayments.....(3)  |
| AC06                             | Security deposits.....(3)   | MS06  | Unidentified remittances .....(3)  |
| AC07                             | Unidentified deposits.....(3)   | MS07  | Unrefunded overcharges .....(3)  |
| AC08                             | Suspense accounts.....(3)   | MS08  | Accounts payable.....(3)   |
| AC09                             | Interest.....(3)  | MS09  | Credit balances/accounts receivable.....(3)  |
| <b>Court Deposits (CT)</b>       |   | MS10  | Discounts due .....(3)   |
| CT01                             | Escrow funds .....(2)   | MS11  | Refunds/rebates due.....(3)  |
| CT02                             | Condemnation awards .....(2)  | MS12  | Unredeemed gift certificates .....(3)  |
| CT03                             | Missing heir's funds .....(2)   | MS13  | Unclaimed loan collateral.....(3)  |
| CT04                             | Suspense accounts.....(2)   | MS14  | Sums payable under pension and profit<br>sharing plans (IRA, KEOGH, e.g.) .....(3)         |
| CT05                             | Any other types of deposits made<br>with a court or public authority .....(2) | MS15  | Property distributable in the course<br>of involuntary dissolution or liquidation .....(1) |
| CT06                             | Unrefunded bonds .....(2)   | MS16  | Any other miscellaneous outstanding<br>checks.....(3)                                      |
| CT07                             | Judgment .....(1)   | MS17  | Any other miscellaneous intangible<br>personal property .....(3)                           |
| CT08                             | Garnishment .....(1)  | MS18  | Suspense liabilities .....(3)  |
| CT09                             | Support .....(2)  | MS19  | Payroll Agent ADP .....(1)   |
| CT10                             | Restitution.....(2)   | <b>Utilities (UT)</b>   |  |
| CT11                             | Bail Refund .....(2)  | UT01  | Utility deposits.....(1)   |
| CT12                             | Overpayment .....(2)  | UT02  | Membership fees .....(3)   |
| CT13                             | Unestablished Trust.....(2)   | UT03  | Refunds or rebates .....(1)  |
| <b>Insurance (IN)</b>            |   | UT04  | Capital credit distributions.....(3)   |
| IN01                             | Individual policy benefits<br>or claim payments.....(3)                       | <b>Uncashed Checks (CK)</b>   |  |
| IN02                             | Group policy benefits<br>or claim payments.....(3)                            | CK01  | Cashier's checks.....(3)   |
| IN03                             | Death benefits due beneficiaries.....(3)                                      | CK02  | Certified checks .....(3)  |
| IN04                             | Proceeds from matured policies,<br>endowments, or annuities .....(2)          | CK03  | Registered checks .....(3)   |
| IN05                             | Premium refunds on individual policies.....(3)                                | CK04  | Treasurer's checks.....(2)   |
| IN06                             | Unidentified remittances .....(3)   | CK05  | Drafts .....(3)  |
| IN07                             | Other amounts due under policy terms.....(3)                                  | CK06  | Warrants .....(2)  |
| IN08                             | Agent credit balances .....(3)  | CK07  | Money orders .....(5)  |
| IN09                             | Unrefunded Bond.....(3)   | CK08  | Traveler's checks .....(15)  |
|                                  |   | CK09  | Foreign exchange checks .....(3)   |
|                                  |   | CK10  | Expense checks.....(3)   |
|                                  |   | CK11  | Pension checks.....(3)   |

| CODE | YEARS  |
|------|--|
| CK12 | Credit checks or memos .....(3)                                    |
| CK13 | Vendor checks .....(3)   |
| CK14 | Any checks that have been written off to income or surplus.....(3) |
| CK15 | Any other outstanding official checks or exchange items.....(3)    |
| CK16 | CD interest checks.....(3)   |

#### Trust, Investments and Escrow Accounts (TR)

|      |  |
|------|--|
| TR01 | Paying agent accounts.....(3)                    |
| TR02 | Undelivered dividends or uncashed dividends .(3) |
| TR03 | Funds held in a fiduciary capacity .....(3)      |
| TR04 | Escrow accounts.....(3)                          |
| TR05 | Trust vouchers .....(3)                          |
| TR06 | Pre-need funeral plans .....(3)                  |

#### Safe Deposit Boxes & Safekeeping (SD)

|      |   |
|------|---|
| SD01 | Contents of safe deposit boxes.....(5)            |
| SD02 | Contents of any other safekeeping repository. (5) |
| SD03 | Other tangible property .....(5)                  |
| SD04 | Unclaimed loan collateral.....(5)                 |

#### Proceeds From Mineral Interests (MI)

|      |                               |
|------|-------------------------------|
| MI01 | Net revenue interests.....(3) |
| MI02 | Royalties .....(3)            |
| MI03 | Overriding royalties .....(3) |
| MI04 | Production payments .....(3)  |
| MI05 | Working interests .....(3)    |
| MI06 | Bonuses .....(3)              |
| MI07 | Delay rentals .....(3)        |
| MI08 | Shut-in royalties .....(3)    |
| MI09 | Minimum royalties .....(3)    |

#### Securities (SC)

|      |   |
|------|---|
| SC01 | Dividends .....(3)  |
| SC02 | Interest payable on registered bonds.....(3)  |
| SC03 | Principle payments.....(3)  |
| SC04 | Equity payments .....(3)  |
| SC05 | Profits.....(3)   |
| SC06 | Funds paid toward the purchase of shares, or interest in a financial or business organization.....(3) |
| SC07 | Bearer bond interest/principal.....(3)  |
| SC08 | Shares of stock (returned by post office) .....(3)  |
| SC09 | Cash for fractional shares .....(3)   |
| SC10 | Unexchanged stock of successor corporation .(3)   |
| SC11 | Any other certificates of ownership .....(3)  |
| SC12 | Underlying shares of stock.....(3)  |

| CODE | YEARS  |
|------|--|
| SC13 | Funds for liquidation/redemption of unsurrendered stocks or bonds .....(3) |
| SC14 | Debentures .....(3)  |
| SC15 | U.S. Government Securities .....(3)  |
| SC16 | Mutual Funds .....(3)  |
| SC17 | Warrants or rights .....(3)  |
| SC18 | Matured principal on registered bonds.....(3)                              |
| SC19 | Dividend reinvestment plans.....(3)  |
| SC20 | Credit balances.....(3)  |
| SC21 | Bearer Bond Interest.....(3)   |
| SC22 | Bearer Bond Principal .....(3)   |
| SC23 | Cash in Lieu .....(3)  |
| SC24 | Shares of preferred stock .....(3)   |

#### Misc Codes

|      |  |
|------|--|
| CS01 | Educational Savings ACCT - Cash.....(3)        |
| CS02 | Educational Savings ACCT - Mutual Funds....(3) |
| CS03 | Educational Savings ACCT - Securities.....(3)  |
| HS01 | Health Savings ACCT .....(3)                   |
| HS02 | Health Savings ACCT Investment .....(3)        |

#### IRA

|      |   |
|------|---|
| IR01 | Traditional IRA - Cash.....(3)          |
| IR02 | Traditional IRA - Mutual Funds .....(3) |
| IR03 | Traditional IRA Securities .....(3)     |
| IR05 | Roth IRA - Cash.....(3)                 |
| IR06 | Roth IRA Mutual Funds.....(3)           |
| IR07 | Roth IRA - Securites .....(3)           |

#### Relationship Codes

|    |   |
|----|---|
| AD | Administrator                             |
| AF | Attorney For                              |
| AG | Agent For                                 |
| AN | And                                       |
| AO | And/Or                                    |
| BF | Beneficiary                               |
| CC | Co-Conservator                            |
| CF | Custodian For                             |
| CN | Conservator                               |
| EX | Executor or Executrix                     |
| FB | For Benefit of                            |
| IN | Insured                                   |
| JC | Joint Tenants in Common                   |
| JS | Joint Tenants with Rights of Survivorship |
| OR | Or  |
| PA | Payee                                     |
| PO | Power of Attorney                         |
| RE | Remitter                                  |
| SO | Sole Owner                                |
| TE | As Trustee For                            |
| UG | Uniform Gift to Minors Act (UGMA)         |
| GR | Guardian For                              |