

WASHINGTON STATE DEPARTMENT OF REVENUE LOCAL SALES TAX CHANGE

City of Ellensburg Transportation Benefit District Car Dealers and Leasing Companies Effective October 1, 2016

Effective October 1, 2016, the City of Ellensburg will establish a Transportation Benefit District (TBD). Sales and use tax within the City of Ellensburg will increase two-tenths of one percent (.002). The tax will be used for transportation services.

Businesses must collect the appropriate new rate of sales tax for retail sales and services provided within the City of Ellensburg. Persons or businesses within the City of Ellensburg will be subject to the new tax rate for reporting use tax on items purchased for their personal or business use if sales tax has not been paid.

Special Reporting Instructions for Sales or Leases of Motor Vehicles:

Businesses that report sales or leases of motor vehicles (for up to the first thirty-six months of the lease) will need to report using the following location code and tax rate. After the thirty-six months of motor vehicle leases, the original city/county code would be used.

Location	Location Code Number	Local Sales Tax Rate	State Sales Tax Rate	Total Sales Tax Rate	
Ellensburg TBD MVET	1952	.014	.065	.079	

Reporting Instructions for Retail Sales:

Businesses that report retail sales (other than sales or leases of motor vehicles) will need to report using the following location code and tax rate:

Location	Location Code Number	Local Sales Tax Rate	State Sales Tax Rate	Total Sales Tax Rate	
Ellensburg TBD	1902	.017	.065	.082	

Below is an example of how to report local retail sales tax on your excise tax return assuming sales of motor vehicles total \$50,000 and repairs total \$10,000 in Ellensburg.

I New sales tax								
applies i.e. service	o. /	Tax Due City or Co.		ite	Local Ra	ount	Taxable Amo	Location Code
and parts.	00	00	170		.017	00	10,000	1902
	00	00	700		.014	00	50,000	1952
• Represents only	00	00	870	TAL	TC	00	60,000	TOTAL TAXABLE
motor vehicle)	Tax Due	Rate	ole Amount	Taxal	fication	Tax Classi
sales.	00	00	150	.003	00 00	50,0	eases (eff. 7/1/03)	Motor Vehicle Sales/L
1902 10,000 00 .017 170 00 1952 50,000 00 .014 700 00 TOTAL TAXABLE 60,000 00 TOTAL 870 00 Tax Classification Taxable Amount Rate Tax Due	1902 10,000 00 .017 170 1952 50,000 00 .014 700 TOTAL TAXABLE 60,000 00 TOTAL 870 Tax Classification Taxable Amount Rate Tax Due	1902 10,000 00 .017 170 1952 50,000 00 .014 700 TOTAL TAXABLE 60,000 00 TOTAL 870 Tax Classification Taxable Amount Rate Tax Due	1902 10,000 00 .017 1952 50,000 00 .014 TOTAL TAXABLE 60,000 00 TOTAL Tax Classification Taxable Amount Rate	1902 10,000 00 .017 1952 50,000 00 .014 TOTAL TAXABLE 60,000 00 TC Tax Classification Taxable Amount	1902 10,000 00 1952 50,000 00 TOTAL TAXABLE 60,000 00 Tax Classification Taxable	1902 10,000 1952 50,000 TOTAL TAXABLE 60,000	1902 1952 TOTAL TAXABLE Tax Classi	

Note: The three-tenths of one percent (.003) Motor Vehicle Sales/Lease Tax that was implemented July 1, 2003 still applies to the sale, lease, or rental of motor vehicles.

To determine the proper codes and rates of local sales tax you may access our Tax Rate Lookup Tool located at dor.wa.gov. On the home page, click on the **Find a sales tax rate (GIS) link.**

This notice is being sent to businesses that have reported local sales or use tax to any of the above location codes within the last year.

If you have questions, or if Sales Tax Collection Schedules are needed, please go to our web site at dor.wa.gov or call the Department of Revenue at 1-800-647-7706.

State of Washington
Taxpayer Account Administration
PO Box 47476
Olympia WA 98504-7476

For tax assistance or to request this document in an alternate format, please call 1-800-647-7706. Teletype (TTY) users may use the Washington Relay Service by calling 711. REV (7-20-16)