

Real Estate Excise Tax Affidavit (RCW 82.45 WAC 458-61A)

Only for sales in a single location code on or after April 1, 2022. This affidavit will not be accepted unless all areas on all pages are fully and accurately completed. This form is your receipt when stamped by cashier. *Please type or print*. Form 84 0001a List percentage of ownership acquired next to each name. Check box if partial sale, indicate %sold.

1 Seller/Grantor			2 Buyer/Grantee		
Name			Name		
City/state/zip		Mailing address City/state/zip Phone (including area code)			
3 Send all property tax correspondence to: Same as Buyer/Grantee Name		List all real and personal property tax	Personal property?	Assessed value(s)	
Mailing address City/state/zip					
4 Street address of property This property is located in		(for u	unincorporated locations please select your	county)	
Check box if any of the listed parcels are being segregated fr Legal description of property (if you need more space, attach a				ent or parcels	being merged.
5			7 List all personal property (tangible and in	ntangible) ind	cluded in selling
Enter any additional codes (see back of last page for instructions)			price.		
Was the seller receiving a property tax exemption or deferral under RCW 84.36, 84.37, or 84.38 (nonprofit org., senior citizen or disabled person, homeowner with limited income)? Yes N Is this property predominately used for timber (as classified under RCW 84.34 and 84.33) or agriculture (as classified under RCW 84.34.020) and will continue in it's current use? If yes and the transfer involves multiple parcels with different classifications,		No	If claiming an exemption, list WAC number and reason for exemption. WAC number (section/subsection)		
		No	Reason for exemption		
6 Is this property designated as forest land per RCW 84.33?	Yes	No			
Is this property designated as forest land per New 64.35: Is this property classified as current use (open space, farm and agricultural, or timber) land per RCW 84.34?	Yes	No	Type of document Date of document		
Is this property receiving special valuation as historical			Gross selling pri	ice	
property per RCW 84.26?	Yes	No	*Personal property (deduc	ct)	
If any answers are yes, complete as instructed below. (1) NOTICE OF CONTINUANCE (FOREST LAND OR CURRENT US	:F)		Exemption claimed (deduc	ct)	
NEW OWNER(S): To continue the current designation as forest	land		Taxable selling pri	ice	
or classification as current use (open space, farm and agricultu timber) land, you must sign on (3) below. The county assessor		hen	Excise tax: state		
determine if the land transferred continues to qualify and will i	ndicat		Less than \$500,000.01 at 1.1%		
by signing below. If the land no longer qualifies or you do not v continue the designation or classification, it will be removed ar			From \$500,000.01 to \$1,500,000 at 1.28%		
compensating or additional taxes will be due and payable by th	e selle		From \$1,500,000.01 to \$3,000,000 at 2.75%		
or transferor at the time of sale (RCW 84.33.140 or 84.34.108). Prior to signing (3) below, you may contact your local county assessor for more			Above \$3,000,000 at 3%		
information.			Agricultural and timberland at 1.28	3%	
This land: does does not qualify for			Total excise tax: state		
continuance.			Local		
Deputy assessor signature Date		_	*Delinquent interest: sta	ate	
(2) NOTICE OF COMPLIANCE (HISTORIC PROPERTY)			Local		
NEW OWNER(S): To continue special valuation as historic prop			*Delinquent penalty		
(3) below. If the new owner(s) doesn't wish to continue, all additional tax calculated pursuant to RCW 84.26, shall be due and payable by the seller			Subtotal		
or transferor at the time of sale.			*State technology for	ee	
(3) NEW OWNER(S) SIGNATURE			Affidavit processing for	ee	
Signature Signature			Total due A MINIMUM OF \$10.00 IS DUE IN FEE(S) AND/OR TAX		D/OR TAX
Print name Print name			*SEE INSTRUCTI	UNS	
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGO	ING IS	TRUE			
Signature of grantor or agent		_	Signature of grantee or agent		
Name (print)			Name (print)		
Date & city of signing			Date & city of signing ement in a state correctional institution for a oth such confinement and fine (RCW 9A.72.0		

To ask about the availability of this publication in an alternate format for the visually impaired, please call 360-705-6705. Teletype (TTY) users may use the WA Relay Service by calling 711.

THIS SPACE TREASURER'S USE ONLY **COUNTY TREASURER** REV 84 0001a (3/8/22)



Real Estate Excise Tax Affidavit (RCW 82.45 WAC 458-61A)

Only for sales in a single location code on or after April 1, 2022. This affidavit will not be accepted unless all areas on all pages are fully and accurately completed. This form is your receipt when stamped by cashier. *Please type or print*. Form 84 0001a List percentage of ownership acquired next to each name. Check box if partial sale, indicate % sold.

■ Seller/Grantor			∠ Buyer/Grantee			
Name			Name			
Mailing address			Mailing address			
City/state/zip			•			
Phone (including area code)			City/state/zip Phone (including area code)			
2			List all real and personal property tax	Personal	Assessed	
3 Send all property tax correspondence to: Same as	Buyer/Grant	ee	parcel account numbers	property?	value(s)	
Name						
Mailing address City/state/zip						
4 Street address of property This property is located in		(for i	unincorporated locations please select you	ır county)		
Check box if any of the listed parcels are being segreg Legal description of property (if you need more space, a		nother	parcel, are part of a boundary line adjustn	• •	s being merged.	
Legal description of property (ii you need more space, a	пиаси а зера	rate si	eet to each page of the amuavity.			
5			7 List all personal property (tangible and	intangible) in	cluded in selling	
Enter any additional codes			price.			
(see back of last page for instructions) Was the seller receiving a property tax exemption or de	ferral					
under RCW 84.36, 84.37, or 84.38 (nonprofit org., senio	r	No	If claiming an exemption, list WAC number and reason for exemption. WAC number (section/subsection) Reason for exemption			
citizen or disabled person, homeowner with limited inco Is this property predominately used for timber (as classified un	•	No				
RCW 84.34 and 84.33) or agriculture (as classified under RCW 84.34.020) and will continue in it's current use? If yes and the			Reason for exemption			
transfer involves multiple parcels with different classifications,						
complete the predominate use calculator (see instructions)	Yes 1 222 Yes	No				
6 Is this property designated as forest land per RCW 84.33? Is this property classified as current use (open space, farm and agricultural, or timber) land per RCW 84.34?		No	Type of document			
		No	Date of document			
Is this property receiving special valuation as historical			Gross selling p	orice		
property per RCW 84.26?	Yes	No	*Personal property (ded	luct)		
If any answers are yes, complete as instructed below.			Exemption claimed (ded	luct)		
(1) NOTICE OF CONTINUANCE (FOREST LAND OR CURRINEW OWNER(S): To continue the current designation as			Taxable selling p	rice		
or classification as current use (open space, farm and ag	griculture, or		Excise tax: state	e		
timber) land, you must sign on (3) below . The county as determine if the land transferred continues to qualify ar			Less than \$500,000.01 at 1.1%			
by signing below. If the land no longer qualifies or you d			From \$500,000.01 to \$1,500,000 at 1.28%			
continue the designation or classification, it will be remo			From \$1,500,000.01 to \$3,000,000 at 2.75%			
compensating or additional taxes will be due and payab or transferor at the time of sale (RCW 84.33.140 or 84.3		Above \$3,000,000 at 3% Agricultural and timberland at 1.28%				
signing (3) below, you may contact your local county ass						
information.	.l:£., £					
This land: does does not qua continuance.	шту тог		Total excise tax: state Local			
			*Delinquent interest: state			
Deputy assessor signature Date		=				
(2) NOTICE OF COMPLIANCE (HISTORIC PROPERTY)	Local					
NEW OWNER(S): To continue special valuation as histori (3) below. If the new owner(s) doesn't wish to continue	*Delinquent penalty Subtotal					
calculated pursuant to RCW 84.26, shall be due and pay						
or transferor at the time of sale. (3) NEW OWNER(S) SIGNATURE			*State technology			
			Affidavit processing			
Signature Signature			Total due A MINIMUM OF \$10.00 IS DUE IN FEE(S) AND/OR TAX			
Print name Print name			*SEE INSTRUC	HUNS		
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FO						
Signature of grantor or agent			Signature of grantee or agent			
Name (print)			Name (print)			
Date & city of signing 'jury in the second degree is a class C felony which is put a fine in an amount fixed by the sourt of not more the			Date & city of signing			

by

a fine in an amount fixed by the court of not more than \$10,000, or by both such confinement and fine (RCW 9A.72.030 and RCW 9A.20.021(1)(c)). To ask about the availability of this publication in an alternate format for the visually impaired, please call 360-705-6705. Teletype (TTY) users may use the WA Relay Service by calling 711.

REV 84 0001a (3/8/22) THIS SPACE TREASURER'S USE ONLY **COUNTY ASSESSOR**



1 Seller/Grantor

REV 84 0001a ((3/8/22)

Real Estate Excise Tax Affidavit (RCW 82.45 WAC 458-61A)

2 Buyer/Grantee

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Name				Name		
Mailing address				Mailing address		
City/state/zip	ty/state/zin			City/state/zip		
Phone (including area code)				Phone (including area code)		
3 Send all property tax correspondence to: Same as Bu	uyer/Gra	ante		List all real and personal property tax	Personal Assessed	
Name				parcel account numbers	property? value(s)	
Mailing address						
City/state/zip						
4 Street address of property This property is located in			lfor u	inincorporated locations please select yo	ur county)	
Check box if any of the listed parcels are being segregar Legal description of property (if you need more space, att		anc	ther	parcel, are part of a boundary line adjustr	••	
5				7 List all personal property (tangible and	d intangible) included in selling	
Enter any additional codes				price.		
(see back of last page for instructions)						
Was the seller receiving a property tax exemption or deferral under RCW 84.36, 84.37, or 84.38 (nonprofit org., senior citizen or disabled person, homeowner with limited income)? Yes Is this property predominately used for timber (as classified under RCW 84.34 and 84.33) or agriculture (as classified under RCW			No	If claiming an exemption, list WAC number and reason for exemption. WAC number (section/subsection) Reason for exemption		
84.34.020) and will continue in it's current use? If yes and the transfer involves multiple parcels with different classifications,						
complete the predominate use calculator (see instructions)	Υ	⁄es	No			
6 Is this property designated as forest land per RCW 84.3	33? Y	es	No	Torre of decourage		
Is this property classified as current use (open space, farm		/oc	No	Type of document Date of document		
and agricultural, or timber) land per RCW 84.34? Is this property receiving special valuation as historical	i	es/	NO	Gross selling	nrice	
· · · · · · · · · · · · · · · · · · ·			No			
If any answers are yes, complete as instructed below.				Exemption claimed (deduct)		
(1) NOTICE OF CONTINUANCE (FOREST LAND OR CURREN NEW OWNER(S): To continue the current designation as for		ıΑ		Taxable selling	•	
or classification as current use (open space, farm and agri	culture,	or		Excise tax: state		
timber) land, you must sign on (3) below. The county asson determine if the land transferred continues to qualify and						
by signing below. If the land no longer qualifies or you do	not wish	n to				
continue the designation or classification, it will be remov compensating or additional taxes will be due and payable			•			
or transferor at the time of sale (RCW 84.33.140 or 84.34.	.108). Pr	ior t	0			
signing (3) below, you may contact your local county asses information.	ssor for	9	Agricultural and timberland at 1.28% Total excise tax: state			
This land: does does not qualif	fy for					
continuance.	,			I	Local	
			_	*Delinquent interest:	state	
Deputy assessor signature Date					Local	
(2) NOTICE OF COMPLIANCE (HISTORIC PROPERTY) NEW OWNER(S): To continue special valuation as historic	property	*Delinquent penalty				
(3) below. If the new owner(s) doesn't wish to continue, a		Subtotal				
calculated pursuant to RCW 84.26, shall be due and payable by the seller or transferor at the time of sale.				*State technology fee		
(3) NEW OWNER(S) SIGNATURE				Affidavit processing	g fee	
Signature Signature			_	Total	l due	
Print name Print name			_	A MINIMUM OF \$10.00 IS DUE IN FEE(S) AND/OR TAX *SEE INSTRUCTIONS		
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOR	REGOING	3 IS 1	RUE	AND CORRECT		
Signature of grantor or agent			_	Signature of grantee or agent		
Name (print)				Name (print)		
Date & city of signing				Date & city of signing		

Perjury in the second degree is a class C felony which is punishable by confinement in a state correctional institution for a maximum term of five years, or by a fine in an amount fixed by the court of not more than \$10,000, or by both such confinement and fine (RCW 9A.72.030 and RCW 9A.20.021(1)(c)).

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Page 3 of 6



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1 Seller/Grantor			Z Buyer/Grantee			
Name			Name			
Mailing address						
Mailing address City/state/zip			Mailing address			
Phone (including area code)			City/state/zip			
Priorie (including area code)			Phone (including area code)			
3 Send all property tax correspondence to: Same as Buyer/	Grante	e	List all real and personal property tax parcel account numbers	Personal property?	Assessed value(s)	
Name		•	,	.,		
Mailing address						
City/state/zip						
4 Street address of property This property is located in Check box if any of the listed parcels are being segregated for Legal description of property (if you need more space, attach a	rom and	other		• •	s being merged	
5			7 List all personal property (tangible and	intangible) in	cluded in sellin	
Enter any additional codes			price.			
(see back of last page for instructions) Was the seller receiving a property tax exemption or deferral under RCW 84.36, 84.37, or 84.38 (nonprofit org., senior citizen or disabled person, homeowner with limited income)? Is this property predominately used for timber (as classified under RCW 84.34 and 84.33) or agriculture (as classified under RCW 84.34.020) and will continue in it's current use? If yes and the transfer involves multiple parcels with different classifications,	Yes	No No	If claiming an exemption, list WAC number (section/subsection) Reason for exemption	er and reason	for exemption.	
complete the predominate use calculator (see instructions)	Yes					
6 Is this property designated as forest land per RCW 84.33?	Yes	No	Type of document			
Is this property classified as current use (open space, farm and agricultural, or timber) land per RCW 84.34?	Yes	No				
Is this property receiving special valuation as historical	103	110	Gross selling p	rice		
property per RCW 84.26?	Yes	No	*Personal property (ded			
If any answers are yes, complete as instructed below.			Exemption claimed (ded			
(1) NOTICE OF CONTINUANCE (FOREST LAND OR CURRENT US			,	•		
NEW OWNER(S): To continue the current designation as forest or classification as current use (open space, farm and agricultu			Taxable selling price			
timber) land, you must sign on (3) below. The county assessor	must t		Excise tax: state			
determine if the land transferred continues to qualify and will by signing below. If the land no longer qualifies or you do not we still the land in t		9	Less than \$500,000.01 at 1.1%			
continue the designation or classification, it will be removed a	nd the		From \$500,000.01 to \$1,500,000 at 1.28%			
compensating or additional taxes will be due and payable by the			From \$1,500,000.01 to \$3,000,000 at 2.75% Above \$3,000,000 at 3%			
or transferor at the time of sale (RCW 84.33.140 or 84.34.108) signing (3) below, you may contact your local county assessor t						
information.			Agricultural and timberland at 1.	28%		
This land: does does not qualify for			Total excise tax: s	tate		
continuance.			L	ocal		
Deputy assessor signature Date		-	*Delinquent interest: s	tate		
• •			L	ocal		
(2) NOTICE OF COMPLIANCE (HISTORIC PROPERTY) NEW OWNER(S): To continue special valuation as historic prop	erty, si g	gn	*Delinquent penalty			
(3) below. If the new owner(s) doesn't wish to continue, all ad	l tax	Subt	otal			
calculated pursuant to RCW 84.26, shall be due and payable by or transferor at the time of sale.	tne se	ııer	*State technology	fee		
(3) NEW OWNER(S) SIGNATURE			Affidavit processing			
			Total			
Signature Signature			A MINIMUM OF \$10.00 IS DUE	IN FEE(S) AN	ID/OR TAX	
			*SEE INSTRUC	TIONS		
Print name Print name						
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGO	ING IS	ΓRUE				
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGO Signature of grantor or agent			Signature of grantee or agent			
8 I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGO						

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THIS SPACE TREASURER'S USE ONLY **TAXYPAYER** REV 84 0001a (3/8/22)

Instructions

Note: To report a transfer of a controlling interest in real property, please use the Real Estate Excise Tax Affidavit Controlling Interest Transfer Return, Revenue Form No. 84-0001B. This form is available online at dor.wa.gov/REET. This affidavit must be fully and accurately completed. If it is not, the county has the authority to reject the affidavit. See WAC 458-61A-303(6)

Section 1:

If the sale involves property in more than one location code, use the Multiple Location Real Estate Excise Tax Affidavit. If the sale is less than 100%, check the box "Check if partial sale" and fill in the percentage sold. Enter the name(s) of seller/grantor exactly as listed on the legal conveyance document including the method of holding title. Attach additional page if necessary to fully list all grantors.

Section 2:

Enter the name(s) of buyer/grantee exactly as listed on the legal conveyance document including the method of holding title. List the percentage acquired after each name. Attach additional page if necessary to fully list all grantees.

Section 3:

- Enter the name and address where you would like all future property tax information sent.
- Enter the tax parcel number and current assessed value for real and personal property being conveyed in this county. Check the box to indicate personal property.

Section 4:

- Enter the street address of the property.
- Enter the county if in unincorporated area. Enter city name if located within a municipality.
- Enter the legal description of the property. Attach an additional page if necessary.

Section 5:

Enter the appropriate land use code for the property. Please list all codes that apply on the lines provided in section 5.

- 9 Land with mobile home
 10 Land with new building
 11 Household, single family units
 12 Multiple family residence (2-4 Units)
 13 Multiple family residence (5+ Units)
- 14 Residential condominiums 15 Mobile home parks or courts 16 Hotels/motels
- 17 Institutional Lodging (convalescent homes, nursing homes, etc.)
- 18 All other residential not coded
- 19 Vacation and cabin
- 21 Food and kindred products 22
- Textile mill products
- 23 Apparel and other finished products made from fabrics, leather, and similar materials 24 Lumber and wood products (except furniture)
- 25 Furniture and fixtures

- 26 Paper and allied products
- 27 Printing and publishing
- 28 Chemicals
- 29 Petroleum refining and related industries
- 30 Rubber and miscellaneous plastic products
- 31 Leather and leather products 32 Stone, clay and glass products 33 Primary metal industries
- 34 Fabricated metal products
- 35 Professional scientific and controlling instruments; photographic and optical goods; watches/clocks manufacturing
- 39 Miscellaneous manufacturing 50 Condominiums-other than residential
- 53 Retail Trade general merchandise 54 - Retail Trade - food
- 58 Retail trade eating & drinking (restaurants, bars)
- 59 Tenant occupied, commercial properties

- 64 Repair services
- 65 Professional services (medical, dental, etc.)
- 71 Cultural activities/nature exhibitions
- 74 Recreational activities (golf courses, etc.)
- 75 Resorts and group camps
- 80 Water or mineral right
- 81 Agriculture (not in current use)
- 83 Agriculture current use

RCW 84.34

- 86 Marijuana grow operations
- 87 Sale of Standing Timber
- 88 Forest land designated

RCW 84.33

- 91 Undeveloped Land (land only)
- 94 Open space land RCW 84.34
- 95 Timberland classified

RCW 84.34

- 96 Improvements on leased land
- Check yes if the seller was receiving a property tax exemption or deferral under RCW 84.36, 84.37, or 84.38 (nonprofit organization, senior citizen, or disabled person, homeowner with limited income).
- Check yes if the land is primarily used for timber as defined by RCW 84.34 and 84.33 or agriculture as defined by RCW 84.34.020 AND the county assessor has signed that the land does qualify for continuance in the Notice of Continuance in Section 6. See ETA 3215 for additional information. If the sale involves multiple parcels in which one or more parcel(s) is classified as above and one or more parcel(s) is **not** included in these classifications, you must complete the predominate use worksheet which can be found at dor.wa.gov/REET.

Section 6:

Indicate whether the property is designated as forest land per chapter 84.33 RCW, classified as current use (open space, farm, agricultural, or timber) per chapter 84.34 RCW, or receiving special valuation as historic property per chapter 84.26 RCW.

Section 7:

- List personal property included in the selling price of the real property. For example, include tangible (furniture, equipment, etc.) and intangible (goodwill, agreement not to compete, etc.).
- Use Tax is due on personal property purchased without payment of the sales tax. Report use tax on your Combined Excise Tax Return or a Consumer Use Tax Return, both available at dor.wa.gov.
- If you are claiming a tax exemption, cite the specific Washington Administrative Code (WAC) number, section and subsection and provide a brief explanation. Most tax exemptions require specific documentation. Refer to the appropriate WAC to determine documentation requirements. WAC 458-61A is available online at dor.wa.gov/REET.
- Enter the type of document (quit claim deed, statutory warranty deed, etc.), and date of document (MM/DD/YYYY).
- Enter the selling price of the property.
- Selling price: For tax purposes, the selling price is the true and fair value of the property conveyed. When property is conveyed in an arm's length transaction between unrelated persons for valuable consideration, there is a presumption that the selling price is equal to the total consideration paid or contracted to be paid, including any indebtedness. Refer to RCW 82.45.030 for more information about selling price.
- Deduct the amount of personal property included in the selling price.
- Deduct the amount of tax exemption claimed per WAC 458-61A.

Instructions Continued

Calculate the state excise tax:

The state portion of excise tax is calculated using a graduated tax rate structure. The amount of tax increases as the amount of the transaction increases. Each portion of the sales amount is taxed at a different rate.

Exception: Property designated as farm and agriculture or timberland is taxed at 1.28% per 83.34 RCW.

- 1. Enter the sale amount that falls within the specific threshold in column A.
- 2. Multiply the amount in column A by the state rate in column B. Enter the results in column C.
- 3. Enter the amount in column C on the appropriate threshold line on page 1 of the affidavit.

Example: This is how the state REET tax would be calculated on a sale totaling \$1,600,000:

	Column A	Column B	Column C
Threshold	Amount within threshold	State rate	Tax
0 to \$500,000	500,000	1.1%	5,500
500,000.01 - 1,500,000	1,000,000	1.28%	12,800
1,500,000.01 to 3,000,000	100,000	2.75%	2,750
3,000,000.01 and above	0	3.0%	0
Totals	\$1,600,000		\$21,050

Calculate the state excise tax due using this chart:

	Column A	Column B	Column C
Threshold	Amount within threshold	State rate	Tax
0 to \$500,000		1.1%	
500,000.01 – 1,500,000		1.28%	
1,500,000.01 to 3,000,000		2.75%	
3,000,000.01 and above		3.0%	
Totals			

Enter the total state tax due on the Excise Tax: State line.

- Enter the local tax due due. This rate is based on the location in which the property is located. A list of local rates can be found at dor.wa.gov/REET.
- Due Date, interest and penalties: Tax is due at the time of sale/transfer. If tax is not paid within one month of the date of sale/transfer, interest and penalties will apply. The interest rate is variable and determined per RCW 82.32.050. Delinquent penalties are 5% one month after the due date; 10% two months after the due date; and 20% three months after the due date. (RCW 82.45.100)
- State technology fee: A \$5.00 Electronic Technology Fee is due on all transactions. (82.45.180)
- Affidavit processing fee: A minimum of \$5.00 shall be collected in the form of tax and processing fee. A processing fee is due on all transactions where no tax is due and on all taxable transactions where the tax due is less than \$5.00. (RCW 82.45.180)

Section 8:

- Both grantor (seller) and grantee (buyer), or the agent of each, must sign this form, certifying that all the information provided is correct. Note: Original signatures required on the "County Treasurer" copy. Signatures may be required on the "Assessors" copy. Check with your county.
- Real Estate Excise Tax is a specific lien on the property. The filing of the affidavit may result in a lien on the parcel(s) involved in the transfer if the proper tax is not paid at the time of transfer. RCW 82.45.070

Audit:

All transactions are subject to audit by the Department of Revenue. An audit will confirm the proper amount of tax was paid and that any claim for exemption is valid. Failure to provide documentation as requested may result in the denial of any exemptions claimed and the assessment of additional tax with applicable interest and penalties. WAC 458-61A-301(9)

Note: In the event of an audit, it is the taxpayer's responsibility to provide documentation to support the selling price or any exemption claimed. This documentation must be maintained for a minimum of four years from date of sale. (RCW 82.45.100)

Ruling requests:

You may request a ruling on the taxability of the property transfer. Go to our website at dor.wa.gov/rulings or fax your reguest to 360-705-6655.

Where to send completed forms:

Completed forms must be submitted to the County Treasurer's or Recorder's Office where the property is located.

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