

Form 64 0121

Pre-Approval Continuing Education Credit Request for Participation Other Than as a Student

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to	dor	oro	perty	<u>/taxe</u>	educ	atior	n@do	r.w	a.g	OV.

Submit your application at least two weeks prior to the course start date.

Officia	l use only
Approved	Denied
Processed by:	

Are you eligible to apply?

Vour information

Individuals who participate other than as a student in courses related to real property appraisal, may apply for accreditation continuing education training hours. Individuals who register and attend the same course as a student, may also earn continuing education (CE) or general interest (GI) credit hours as a student. See <u>WAC 458-10-050</u> for details. **Only use this form if ALL the following applies:**

- The class has not already occurred.
- I am a course author and/or presenter.
- I originated and/or developed the course, textbook, or other presentation materials.

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Name:					Accredit	ation #:
Employer:			Т	itle:		
Street addre	ess:					
City:			State	•	Zip:	
Email:				Phone:		Ext.:
2 Class Organization Contact: Email:	sponsor infe	ormation		Phone:		Ext.:
3 Class	information					
Title:						
Date(s):						
Is the course	e topic related to	real property appraisals?	Yes	No		
Credit:	CE hours or	GI hours				
How many st	udents are expecte	d to attend?				
Pre-approved	l by: Departmen	t of Licensing, number:	D	epartment of F	Revenue	Unknown

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Topic outline

Describe the course topic(s) and the hour(s) allotted for each in the presentation.

Topic(s)	Description	Hours allotted
	I	Total

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Author responsibiliπe	4	Author	responsibilitie
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I was not an author for this class. How do you define an author?

Identify your responsibilities, describe the work involved, and note the time it took to do the work. Request CE and/or GI hours for each responsibility.

Responsibilities	Descripion of work involved		Hours worked	Requested CE hours	Requested GI hours
		Total			

5 Presenter responsibilities

I was not a presenter for this class.

How do you define a presenter?

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Identify your responsibilities, describe the work involved, and note the time it took to do the work. Request CE and/or GI hours for each responsibility.

Responsibilities	Descripion of work involved	Hours worked	Requested CE hours	Requested GI hours
	Total			

h	Additional	comments
	Additional	comments

7 Signature

Applicant: Date:

Next steps

- A response will be sent within 14 calendar days.
- Missing or inaccurate information may cause processing delays.
- If approved, retain a copy of your Certificate of Non-Student Education Participation.

Contact us

Email dorpropertytaxeducation@dor.wa.gov or call 360-534-1361.