



STATE OF WASHINGTON  
 DEPARTMENT OF REVENUE (DOR)  
 SOLE SOURCE AMENDMENT

AGENCY SOLE SOURCE#	K1984
AMENDMENT#	1
DATE ISSUED	July 26, 2021

**Purpose:** The purpose of this amendment is to:

- Amend in its entirety the K1984\_Sole\_Source\_WEBS\_Posting to the below.

STATE OF WASHINGTON  
 Department of Revenue  
 SOLE SOURCE POSTING

The Department of Revenue (DOR) is seeking a sole source justification to enter into a contract with Sightline, LLC for IT Professional Services/ IT External Quality Assurance Services.

During the 2021 Session, the Legislature passed and the Governor signed into law the creation of the Working Families Tax Credit Program (ESHB 1297). This has a significant impact to DOR as it create a program that does not currently exist.

This new program requires DOR to issue refunds to eligible individuals who paid Washington state and local sales and use taxes. DOR estimates that this will affect 420,000 taxpayers. The first eligible tax year is Calendar Year 2022, with payments being issued in Fiscal Year 2023.

The legislation has mandated phased implementation dates that allow DOR only 18 months to develop and fully implement this new program. System administration of this new program will be incorporated within DOR’s existing, fully integrated Automated Tax and Licensing Administration System (ATLAS).

For this new legislative mandate to be implemented on time, it is imperative that DOR obtain professional IT external quality assurance services with a resource that has demonstrated experience and in-depth knowledge of DOR’s existing fully integrated Automated Tax and Licensing System (ATLAS) and business operations. The proposed professional IT external quality assurance vendor not only has the experience and in-depth knowledge of ATLAS, they also have unique knowledge and understanding of the departments operations, which eliminates the significant learning curve that other vendors would have.

The contract will be issued on or about August 9, 2021 through January 31, 2023. The dollar value is estimated at \$198,825.00.



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Offerors contemplating the above requirements are required to submit capability statements detailing their ability to meet the state’s requirements by within five (5) calendar days of this announcement. The following information should be included in the capability statements:

- If the vendor is able to provide DOR with IT External Quality Assurance Services resources (on-site full time) capable of performing all tasks indicated above, and with significant experience in the area of External Quality Assurance Services in connection with a large-scale, complex, multi-system software migration and implementation. These resources must also be available to begin working by August 9, 2021.

In the absence of other qualified sources, it is the state’s intent to make a sole source award of the contract.

To submit capability statements or for questions, contact:

Contact Name: Casey Walker  
 E-mail: [dorbidresponses@dor.wa.gov](mailto:dorbidresponses@dor.wa.gov)  
 Phone: 360-534-3821

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**All other terms and conditions remain unchanged.**

**AGENCY’S ACKNOWLEDGEMENT**

<b>DOR Representative / RFP Coordinator:</b>	Casey Walker, Washington State Department of Revenue
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