Access DOR secure services through SecureAccess Washington

1. Go to https://secureaccess.wa.gov/

2. Click the SIGN UP! button. If you already have a SAW account, enter your username and password, and then click the SUBMIT button, skip to step 8 of these instructions.
3. Enter your first name, last name, and email address. Create a username and password, and then confirm the password by entering it again. Check the box to confirm that you are not a robot. Click the SUBMIT button.

4. A Check your email message displays. Click the X in the upper right of the window to close the message.
5. Check your email. You should receive an email from secureaccess@cts.wa.gov. Click the link within the email to activate your account.

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secureaccess@cts.wa.gov

Inbox

Thank you for signing up with Secure Access Washington.

Your username is: [username]

To activate your account, please click [link]

For questions or concerns about your SecureAccess Washington account, please visit [link]

Thank you,
The Secure Access Washington Team
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6. On the Account Activated message, click the LOGIN button.
7. Enter the username and password you previously created in the appropriate fields. Click the
**SUBMIT** button.
8. You are now within SecureAccess Washington and can add secure services. Click **Add a New Service** to add Department of Revenue services to your list.

9. Click **I would like to browse a list of services**.
10. Click Department of Revenue.
11. Click the **Apply** button next to *All DOR Services*.

12. You will see the *Registration Complete* message. Click **OK** to access Department of Revenue online services.
13. Click the All DOR Services to start access business licensing and tax services.