

How to access your unclaimed property holder account *My DOR*

You must use the Department of Revenue's new online portal, *My DOR* to electronically file your unclaimed property holder report. These instructions explain how to log into our secure portal and access your account.

Log in to *My DOR*

You'll need a SecureAccess Washington (SAW) username and password to log into *My DOR*.

If you don't have a SAW User ID

1. Go to <http://ucp.dor.wa.gov> and click the **Log in** button.
2. You will be directed to the *My DOR* log in page. Click **Sign up** and follow the prompts.
3. You will receive an email with a link to activate your account. Click on the link in the email to complete the activation and log in.

If you have a SAW User ID

1. Go to <http://ucp.dor.wa.gov> and click the **Log in** button.
2. Enter your SAW User ID and Password, and then click the **Log in** button.

Department of Revenue Washington State

My DOR

Secure Services for Washington State Dept. of Revenue, Business Licensing Service, and Unclaimed Property

Businesses

- File a tax return
- Get or renew a business license
- Access a reseller permit
- File UCP holder reports
- Request a tax status letter
- Access secure messages
- [More services](#)

General Public

- File a consumer use tax return
- Access secure messages

ClaimYourCash
Unclaimed Property

- File an unclaimed property claim

Use your Secure Access Washington (SAW) user ID and password. [What is SAW?](#)

SAW User ID

SAW User ID [Forgot?](#)

Password

Password [Forgot?](#)

Log in New user? [Sign up](#)
Not sure? [Check if you have one](#)

Contact us

Activate your account
My DOR help

powered by
SecureAccess
Washington™

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Transfer your holder account information into My DOR from our old system, My Account

If you have previously filed an unclaimed property report online, you must transfer your holder account information into My DOR from our old system, My Account.

1. Type in your My Account Logon ID and Password, then click the **Submit** button on the *Unclaimed Property Electronic Reporting* page. This is a one-time step. Next time you log in you'll be able to directly access your unclaimed property account.

If you have forgotten your logon ID or password, you can retrieve your logon ID by clicking the **Forgot Logon ID?** or receive a temporary by clicking the **Forgot Password?**

The screenshot shows the 'Unclaimed Property Electronic Reporting' page on the My DOR portal. The header includes the Department of Revenue logo and the slogan 'Working together to fund Washington's future'. The page title is 'My DOR Services > Unclaimed Property Electronic Reporting'. On the right, there are links for 'Log out' and 'My DOR'. The main content area is divided into two columns. The left column is titled 'Unclaimed Property Electronic Reporting' and contains instructions for returning users to link their holder account information. It also includes a link for new users to click 'Continue'. The right column is titled 'Returning users' and contains two input fields: 'My Account Logon ID' and 'My Account Password'. Below these fields is a green 'Submit' button. At the bottom of the right column are links for 'Forgot Logon ID?' and 'Forgot Password?'. In the bottom left corner, there is a 'ClaimYourCash' logo with the text 'Unclaimed Property' below it.

2. You can now select an electronic reporting option to file your holder report for your business.

The screenshot shows the 'Unclaimed Property' section of the Washington State Department of Revenue website. The page title is 'Unclaimed Property' and the sub-section is 'Electronic Reporting'. A navigation menu on the left includes links for 'UCP Home', 'Your Claim Package', 'How to File a Claim', 'About Unclaimed Property', 'Auctions', 'Heir Finder/Asset Locator', 'Receive a bill? Pay Here', 'Need Help? Contact Us', and 'External Links'. The main content area contains a form with the instruction 'Select an option, then click "Next."' and five radio button options: 'File your report(s)', 'File a negative report (If you have nothing to report, select this option)', 'Add a Holder', 'Update Holder Information', and 'My Holder Accounts'. At the bottom of the form are three buttons: 'Back', 'Cancel', and 'Next'.

Department of Revenue
Washington State

Unclaimed Property

Electronic Reporting

Select an option, then click "Next."

- File your report(s)
- File a negative report (If you have nothing to report, select this option)
- Add a Holder
- Update Holder Information
- My Holder Accounts

[Back](#) [Cancel](#) [Next](#)