



Confidential Tax Information Authorization Estate Tax Information Only

I authorize the Department of Revenue to share confidential tax information as indicated.

Use this form to authorize the Department of Revenue to share confidential tax information with a third party. This form can also be used to authorize the Department to send confidential tax information using regular (unsecure) fax or email.

1. Estate Information

Estate of (decedent) _____

Estate tax file number 000 _____

Executor/
PR mailing address _____ City _____ ST _____ Zip _____

Phone _____ Fax _____ Email _____

2. Share my confidential tax information with the individual(s)/company listed below.

If you are not authorizing a third party, go to step 3. If you are authorizing an entire company or office, add the words "and staff." If authorizing specific people, add additional name(s) in the *Authorized names/email addresses* section below.

Person _____

Company _____

Mailing address _____ City _____ ST _____ Zip _____

Phone _____ Fax _____ Email _____

Authorized names/email addresses

3. Send confidential tax information by regular email or fax.

I am aware of the Department's secure message system described on page 2. I know regular email and fax are not as secure, and confidential information may be intercepted by unauthorized persons. I accept these conditions and waive any violation of the Secrecy Clause resulting from use of unsecured email or fax. (RCW 82.32.330)

By checking this box, I authorize the Department to send my confidential tax information using regular email or fax.

4. Signature

I declare, under penalty of perjury, that I am authorized to sign this form. I am listed as the personal representative or executor in official records held by Washington State. By checking the appropriate line, I am authorizing the original preparer to ___ remain as a contact for the estate filing OR ___ be removed as a contact for the estate filing.

Executor/PR signature _____ Date _____

Print name _____ City & State where signed _____

This authorization remains in effect until revoked in writing by either party. Keep a copy for your files. To revoke this authorization, write "Revoke" across the front of this form and return it to the Department as indicated in Step 5.

5. Fax to 360-534-1499, email to estates@dor.wa.gov, or mail to address on back.

For tax assistance or to request this document in an alternative format, visit <http://dor.wa.gov> or call 360-705-6705. Teletype (TTY) users may use the Washington Relay Service by calling 711. **ATTN:** _____

See instructions on page 2.

Authorization for Confidential Tax Information

Confidential tax information

Tax information is confidential and cannot be shared with anyone without express permission. By completing this form, you are authorizing the Department to share the estate's confidential tax information with the person(s) you name.

Secure messaging

Secure messaging is offered through the Department's online *My account* section. Taxpayers that have an online account can access secure messaging when logged in. Click on *Email & notices* in the left menu, then click on *Secure email*.

Taxpayers that don't have an online account can register at dor.wa.gov. To create an account, provide your name, email, and phone number; create a logon ID and password; then choose a security question.

ATTN: (Send to the Revenue employee you are working with)

If you are working with a Revenue estate tax employee, write the employee's name on the ATTN: line on the bottom of page 1 of this form and **return the form as instructed below**.

Send this form to:

Fax 360-534-1499

Email estates@dor.wa.gov

Mail Department of Revenue
Estate Tax
PO Box 47488
Olympia, WA 98504-7488

Questions? Call the Estate Tax Section at 360-534-1503, option # 2